

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:30pm

End time: 7:00pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Downloaded Android Developers
- What is planned to be done until the next scrum meeting?
 - Test APK
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Tried to look for emulators to download the apk file for application demo
- What is planned to be done until the next scrum meeting?
 - Test the features
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Began testing progress in the app and list for features to refine.
- What is planned to be done until the next scrum meeting?
 - Continue testing and prepare document for Levi.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Consolidated research on dashboards, check-in/out, reporting, and automation
 - Grouped findings into feature categories and epics

- Aligned team on functional priorities
- What is planned to be done until the next scrum meeting?
 - Create initial product backlog
 - Prioritize epics for MVP
 - Prepare for first sprint planning
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Documented the finalized access levels and navigation structure.
- What is planned to be done until the next scrum meeting?
 - Review the documentation with the team.
- What are the hurdles?
 - None